BUCKSLIP

TO: Jim Bagley LOCATION:

FROM: Nancy D. Seliga/PATC Rm. 301 DATE 12/3/02
(201) 216-2269

Here's the 1993 info.

Nancy

THE PORT AUTHORITY OF NY & NJ

THE PORT AUTHORITY OF NY & NJ

One World Trade Center
New York, N.Y. 10048

Stanley Brezenoff
Executive Director

(212) 435-7271
(201) 961-6600 x7271

March 8, 1993

Dear Fellow Employee,

On February 26, at 12:18pm, an incomprehensible crime was leveled against the World Trade Center, the City of New York, and, indeed, the entire nation. An enormous explosion, deliberately staged and set on the B-2 level of the Center, ripped through six levels of sub-basement and the Vista Hotel.

The event has thrown our tenants and employees at the World Trade Center and staff throughout the Port Authority into a state of shock, disruption and grief. Most painful to us all is that this act of terrorism took the lives of at least five individuals, four of them from our own Port Authority family of co-workers and friends. Even as I write, intense efforts to locate an employee of the Vista Hotel who remains missing continue.

I am joined by Chairman Leone and the Board of Commissioners in expressing the intense personal sorrow this event has engendered and in offering our heartfelt condolences to the family and friends of the victims. There are no words that can adequately describe the tragic loss of these individuals whose only concern was to serve the public, the tenants and their fellow employees at the World Trade Center.

People across the country and around the globe have voiced their concern and outrage that innocent people were the target of what appears now to be a terrorist attack. It is of some comfort that through the extraordinary efforts of numerous law enforcement and public safety agencies, including the FBI, the bureau of Alcohol, Tobacco and Firearms, the New York City Police and Fire Departments, and the Port Authority Police, that, just six days after the explosion, a suspect in this horrible act of violence was brought into custody.

This by no means concludes this extraordinary chapter which has touched all of our lives in some way. Our usual work routines have been disrupted, and much work needs to be done under arduous and stressful conditions to restore the center as a hub of regional and international commerce. However, it has been gratifying beyond words to witness the willingness employees have demonstrated to pitch in and do what needs to be done, often at much personal sacrifice. I know you share the enormous pride I feel for the dedication and stamina that have gone into accomplishing such an incredible amount of work in the days since the explosion. I hope you also share the sense of optimism this extraordinary level of team work has brought to me.

Finally, as those of us who were stuck on smoke-filled floors and eventually made our way down dark and equally smoky stairways know, the calm and unselfishness that characterized the evacuation process was unbelievably heartwarming -- a display of humanity

in its finest hour. But for all our employees, particularly those who work at the Trade Center and who experienced the terrifying aftermath of the explosion, this past week has been an uncertain one, to say the least. Understandably, people are reacting to the ordeal in different ways. Some wonder when they can return to their normal work place at the Trade Center. Some, while wishing to resume their normal work patterns, are not comfortable with the notion of returning to work at the Trade Center. I want you to know that, whatever you are feeling, we will do our best to make the next few weeks of healing as smooth and constructive as possible, and want to assure everyone that we are committed to not only restoring the Complex within 30 days, but to making it an even safer and more attractive place to work.

The attached *Diary Extra* describes in greater detail how we are responding to the crisis and provides important information that will help us get through this period of restoration. We will continue to keep you informed as best we can over the next few weeks. In the meantime, I know that I can count on you to help keep our facilities and operations that were unaffected by the blast running at the level of excellence the public has come to expect of the Port Authority. Finally, I want to commend and thank you all for your dedication to helping this agency fully recover from this terrifying and destructive act.

Sincerely,

Stanley Brezenoff

Stanley Brezenoff
Executive Director

MEMORANDUM

TO: PA Staff & Contractors
FROM: Stanley Brezenoff, Executive Director
DATE: March 4, 1993
RE: WORLD TRADE CENTER COMPLEX AIR MONITORING/SURFACE SAMPLING SUMMARY

Within hours of the explosion at the World Trade Center, the Port Authority's Office of Environmental Policy began conducting air sampling around the blast area in the lower floors and at the PATH entrance and station.

Since then, hundreds of air samples have been collected on nearly every floor of both World Trade Towers and the adjoining buildings of the World Trade Center Complex.

In addition, an independent consultant and Port Authority technical experts conducted a number of toxicological tests on the soot from the explosion. These experts agree that the soot is no different than that associated with a normal fire. New York City Department of Health reviewed this data and confirmed this finding. Federal OSHA, State Labor and City DEP have all seen our air monitoring results and have confirmed their accuracy.

Summary of results as of March 3, 1993, 8:00 a.m.

In all, 384 samples have been analyzed for asbestos in the World Trade Center Complex (197 at 1 WTC, 93 at 2 WTC, 93 at adjoining World Trade Center areas and PATH). In summary, initial and subsequent samples taken for asbestos at the World Trade Center Complex indicated and confirmed that the air and the surface areas in the World Trade Center are acceptable, non-toxic and that the material tested to date at the site of the explosiion is also non-asbestos and non-toxic.

Other areas tested including Vesey Street Ramp areas, areas of the VISTA Hotel and areas outside of the blast area near 7 World Trade Center and Barclay Street have been analyzed and found to be *acceptable.*

The PATH level areas received special attention. A total of 35 samples were analyzed and also had acceptable results.

Finally, Personal Air Monitoring results near and within the blast zone have also been acceptable.

Personal monitoring of personnel is continuing at this time. Also, public area air sampling is currently in effect 24 hours a day and additional air sampling within the World Trade Center Complex will be continued.

Let me take this opportunity to thank you for your extra-ordinary and heroic effort at this difficult time.

Issue 1E, March 10, 1993

Diary Extra

Blast Closes World Trade Towers

The World Trade Center suffered a devastating blow from an explosive charge on the B-2 level, just below the Vista Hotel. Steel reinforced concrete floors nearly 30 inches thick were torn open, creating a "crater" that extends down to the B-6 level. Fortunately, all vertical supports remain intact.

Some damage also occurred to the Vista Hotel's main floor and to PATH's turnstile mezzanine and platform areas. Both main towers were affected by smoky conditions, power disruption and loss of emergency intercom connections. Back-up generators were also knocked out by the impact. Experts are describing it as one of the largest terrorist charges ever detonated on American soil.

Crews have erected temporary lateral supports to permit investigators to safely enter the area to search for tangible evidence of the explosive charge and further clues to confirm its origin.

A crane has been set up on the WTC plaza to aid in the removal of an estimated 2,500 tons of debris from the blast site. Work has been progressing at approximately 100 tons per day.

A special building has also been erected for use by the FBI to sift through the debris for further evidence.

Additionally, tertiary stairwell lighting with battery back-up has been installed. Several improved safety features are under review with construction and fire department officials, as well as public and private sector groups. First Deputy Executive Director Anthony Shorris states, "The building will be substantially different when tenants return."

He estimates, if all goes well, some tenants might be able to move into Tower Two prior to the agency's estimated target date of April 1st.

Removing the soot left by the fire represents an enormous undertaking, one that is key to restoring tenancy. Test cleaning has already begun and a workforce of some 1200 specialists and cleaning contractors has been assembled to bring the WTC back to its usual pristine standards of cleanliness.

Compressor units have been ordered to upgrade the cooling system. These units were part of an already planned upgrade that will now be placed on line while testing and restoration of the original cooling units takes place.

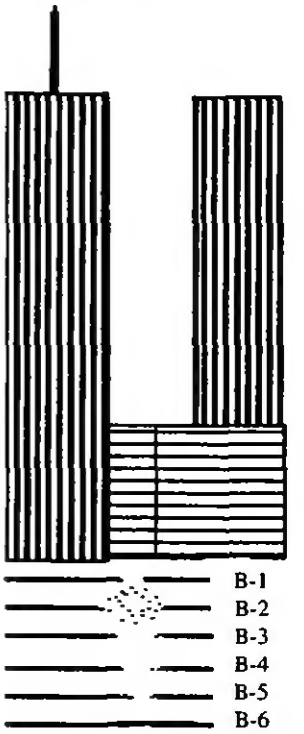
Automobile removal from the sublevel parking areas, which can hold up to 2,000 vehicles, is also well underway. Cars are being towed to the Columbia Street Pier in Brooklyn, where they may be reclaimed by owners.

Most of the concrete debris removed from the blast site is being recycled for reuse in construction. Nonusable debris is being sent to authorized landfills.

Shorris, noting that the agency carries $1 billion of insurance, sees no need to raise tolls to handle the costs emanating from the disaster.

As PA/PATH forces work diligently to recover from the damage, security at the WTC and throughout the New York area has been intensified, as it has in most metropolitan areas across the nation.

As we go to press, Mohammed Salameh, an illegal Jordanian immigrant residing in Jersey City, has been arrested in connection with the explosion. Other suspects are being sought and questioned.



Schematic drawing, not to scale

The blast site at B-2 was beneath the Vista Hotel, which is where emergency communications equipment and personnel were located.

Response to the blast

Electricity was restored to most of the WTC complex within a few hours of the blast, thanks to the extraordinary efforts of maintenance crews and emergency personnel. This was a crucial objective to permit rescue of those remaining in the complex, which included several people in wheelchairs awaiting evacuation from the upper floors. Some employees with disabilities were actually carried down nearly 70 floors by their coworkers.

TV newscasters initially focused on the understandable concerns voiced by many people that the public address system was destroyed by the blast. Telephones were also knocked out on many floors, further complicating efforts to advise people of the problems. PA executive staff promptly

(Continued on page 2)

Response (Continued from page 1)

reported to the media the location and severity of the explosion, which had knocked out power lines, emergency back-up generators and the communications systems to the floors above. Executive Director Stanley Brezenoff continued to advise the media about these and other facts as they were determined.

Some employees and visitors were trapped on elevators that ultimately lost their lighting and communications systems. Director of Engineering Eugene Fasullo, who helped build the WTC, knew enough about how the building was constructed to pry open the elevator doors and start digging a hole through an interior wall with keys, nail files and anything else passengers had at their disposal. They eventually punched through a bathroom wall that became an escape hatch to the building's interior.

Regional fire departments, police and medical personnel responded in force to the emergency, performing flawlessly and heroically in their efforts to rescue WTC employees and visitors, as did PA Police and the staff of the Office of Medical Services.

PA employees have been acting as guides to lead tenants into the towers for limited periods of time to retrieve records, computer files and other essentials they would need to conduct business at temporary facilities. Many of these temporary spaces were acquired with the assistance of the General Services Department.

PATH crews managed a miraculously fast clean-up of the platforms and turnstile mezzanine where ceiling and wall panels had been dislodged by the blast. Service was restored to WTC by the Monday morning rush hour.

The General Services Department did an extraordinary job over the weekend following the blast in preparing temporary office space for staff at 7 WTC and the PATC facility in Jersey City. They also arranged for office services like cleaning, security and porter service, as well as providing equipment and supplies.

The mailroom and Quick Copy Shop were relocated so they would be functioning on Monday. The mailroom is providing partial delivery and postal services to ensure that communications, such as this *Diary Extra*, can be distributed.

Special shuttle buses are being provided to transport PA employees to temporary office space at the PATC facility in Jersey City. HRD, MBD, Law and ISD are among those using this center to maintain essential operations and progress interim plans.

The Comptrollers Department's Payroll staff is also maintaining operations at PATC to ensure employees are paid on schedule.

The Port Authority and the City of New York have set up a joint $5 million emergency fund for one-year no-interest loans to aid companies whose businesses were interrupted by the blast.

As we go to press, it is estimated that WTC offices will be available by early April. Much will depend upon our assessment of yet undisclosed damage and progress with repairs.

You should keep in touch with your supervisor for updated information on how/when you may be utilized and when WTC offices will ultimately reopen.

Reward Fund Established

The Board of Commissioners has authorized Executive Director Stanley Brezenoff to post a $100,000 reward for the apprehension of person(s) implicated in the bombing of the WTC. This fund matches, and is in addition to, the $100,000 reward posted by the City of New York, making the total reward $200,000.

The Port Authority of New York and New Jersey is a municipal corporate instrumentality of the states of New York and New Jersey. Created in 1921 by compact between the two states, the Port Authority provides transportation, terminal and other facilities that contribute to the development and increase of commerce in the Port District.

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Governor, State of New York
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Executive Director - Stanley Brezenoff
Assistant Executive Director/Administration - Kary MacKay
Human Resources Department Director - Louis J. LaCapra
Communications Group Manager - Judith Schiffer
Diary Staff
Publications Supervisor/Editor - Joseph Liccardo

Access to WTC

For security and safety reasons access to WTC offices is being handled on an appointment schedule basis.

To obtain access to the offices of the World Trade Center, PA staff should contact their Departmental Coordinator.

Following is a listing of departmental coordinators and their extensions:

Audit-Sandy Moglia—(212) 571-2605
Aviation-Peggy Spinelli—(201) 624-7695
CFO-Bob Isaacs—(201) 216-2817

Comptroller's-Dick Lee—(212) 571-2298
Eco. Pol.-Sheila McCall—(201) 963-2942
Eng.-C. Giandalia—(212) 571-2296

Executive Off.-7 WTC—(212) 964-1017
GOCOA-Mariana Lopez-(212) 964-1032
GSD-Mary Anne Burke—(212) 571-3867

HRD - Frances Underhill-(201) 963-7523
Insp. Gen.-Jane Nestor—(212) 571-1754
ISD - Adele Powers—(201) 963-7293

ITD-Joanne Crowley—(201) 216-6649
Int'l Business-PATC—(201) 963-7334
Law-Gwen Crider—(212) 571-3150

MBD-Kathy Raymond—(201) 963-2424
Medical-PATC—(201) 216-2012
OBJO-Marg. Kirchman—(201) 963-7331

OSEC-Kathy Bincoletti—(212) 964-1041
Port-Pat Keough—(201) 578-2134
Public Safety-JSTC—(201) 216-6844

Reg'l Dev.-Sue Girardo—(201) 642-8248
Treasury - PATC—(201) 216-2800
World Trade Dept.—(212) 435-2087

HRD's Communications staff may be reached at (212) 571-2010.

Future issues of *Diary Extra* will provide additional information and reports on the post-bomb situation. Those with articles of interest or helpful information, ask for Editor Joe Liccardo.

Publication of *Employee Focus* has been suspended until normal operations are resumed. Please contact Editor Lisa White to submit items for future issues.

Contact Communications Manager Judith Schiffer for assistance with any other employee communications.

Heartbreaking Loss of Life

Four PA employees decided to have lunch together in the mechanical engineering office that served as the emergency control room for the WTC complex. Perhaps it was a choice inspired by the snowy weather outside. Perhaps they were simply getting some extra work done, or they just decided to enjoy each others company on a Friday afternoon. They sat in the apparent safety and privacy of the their Level B-2 facility when the ferocious blast leveled the office and took their lives.

Along with the death of our four coworkers, an unsuspecting vendor crossing the parking area also died. We join their families and friends in deeply mourning this tragic loss.

Steven Knapp, age 48, Chief Maintenance Supervisor, is survived by his wife Louise and two children. Condolences may be sent to 32 William Street, Staten Island, N.Y. 10304.

William Macko, age 58, General Maintenance Supervisor, is survived by his wife Carol and sons Michael and Joseph. Condolences may be sent to 281 Avenue A, Bayonne, N.J. 07002.

It should be noted that Mr. Knapp and Mr. Macko received Medal Awards for their bravery in evacuating people during a fire at the World Trade Center last July.

Robert Kirkpatrick, age 61, Maintenance Group Supervisor, is survived by his wife Evelyn. Mr. Kirkpatrick was scheduled to retire in November. Condolences may be sent to 6 Fairview Place, Suffern, N.Y. 10901.

Monica Smith, age 34, Senior Office Assistant, is survived by her husband Edward. Particularly heartbreaking is the fact that Mrs. Smith was expecting her first child in about a month. Condolences may be sent to 3839 Morton Lane, Seaford, L.I., N.Y. 11783.

John DiGiovanni, a dental equipment salesman of Valley Stream, LI, was believed to be making a sales call for the Kerr Manufacturing Company or attending a trade show when he parked his car in the WTC garage.

Still Missing:

Wilfredo Mercado, Purchasing Agent for the Vista Hotel, was last seen on the B-2 parking level before the blast. As we go to press, his wife Olga, and two daughters Heidi, 3, and Yvette, 11, maintain an anxious vigil for his safe return, as do we all.

Trauma Counseling

Living through an upsetting experience like the bombing of the World Trade Center can cause a lingering anxiety for many people. Even those who felt completely in control at the time of the event may experience an "after shock" or delayed reaction.

The Office of Medical Services (OMS) is holding discussion groups to help employees cope with their stress symptoms.

Some employees may be replaying images in their memories that they found particularly disturbing. Others can't go to sleep or may have troubling dreams.

OMS advises that stress intervention should take place as early as possible after the incident to head off any long term issues. Individuals are assured that their reactions are normal and that they are capable of dealing with the situation.

Counselling centers are operating at the following PA facilities:

Central Crisis Counseling, WTC 7, Room 1050A, (212) 571-2366. Contact Dr. Harvey Schlossberg
Dr. Scott Bergman
PATHside Building, 25 Journal Square, Jersey City, (201) 222-1850, Contact Dr. Arthur Segal
OMS Central Information, PATC, 241 Erie Street, Jersey City, (201) 216-2012 or (201) 216-2745/2746
PABT, Room 2-61A, second level on 42nd Street, (212) 502-2600 (referral service only.)

WTC Staff Asks for Donations

It was like any other Friday morning when our fellow workers left home to attend to their jobs, unaware of danger. They were not life safety people like the police or fire personnel, who risk their lives every day. Yet these people did not return home on February 26, 1993. In the interest of assisting the families of our deceased coworkers, a special account has been set up at the Credit Union by the World Trade Center staff. Donations should be sent by May 15th to the Port Authority Credit Union, 3680 Kennedy Boulevard, Jersey City, NJ 07307, Attention: Branch Manager.

Note: Please send only checks or money orders, which should be made out to "WTC Disaster Fund." Do not send cash or checks made out to cash.

Thank you for any donations you may wish to make.

The WTC Staff

Memorial to be Installed at WTC

Chairman Richard Leone and Executive Director Stanley Brezenoff have announced that the Board of Commissioner's has authorized a special memorial at the World Trade Center to honor those who lost their lives as a result of the blast on February 26.

What You Need to Know

Pay Checks

Pay checks and Direct Deposit statements will be distributed as usual. However, those World Trade Center units that normally pick up checks on Friday can pick them up on Thursday, after 1:00 p.m. in Room 306B at the Port Authority Technical Center.

Payroll Coordinators are responsible for distributing checks to their employees.

Net pay will consist of only base pay, less all applicable taxes and deductions. All premium payments such as overtime, shift differentials and longevity pay will be made in a subsequent pay period.

Timekeeping

Please continue to mail all timekeeping documents to the usual locations: PA-3's to 69W and time cards to 70W. Temporary employee input must be received in Payroll by noon on the Monday preceding temporary employees' payday. Hand deliveries can be made to Room 306B at PATC.

Direct Deposit

If you haven't signed up for Direct Deposit already, now may be the time. Every effort will be made to expedite new requests for Direct Deposit. For information, please contact George Navarette in Payroll at (201) 963-2271.

Check Cashing

Starting Friday, March 12, and continuing until further notice, Port Authority employees may cash their pay checks, as well as Port Authority checks received for petty cash or expense account reimbursements, at the **Chemical Bank** branch on the Concourse of the World Trade Center. The World Trade Center branch of **Citibank** has also reopened.

In addition, the **Port Authority Credit Union** has agreed, temporarily, to cash Port Authority checks, even for those employees who don't have a Credit Union account.

Credit Union Info

While the World Trade Center is closed, the Credit Union will be operating during extended hours at the following locations:

Manhattan: 26 Federal Plaza—Room 3307,
(212) 264-1370, 8 a.m. to 6 p.m.
Jersey City: 3680 Kennedy Boulevard,
(201) 798-1120, 7 a.m. to 6 p.m.
Queens: 155-10 Jamaica Avenue,
(718) 557-5480, 8 a.m. to 6 p.m.

Disbursements, Expense Accounts and Petty Cash

Port Authority, PATH and Newark Legal Center business will be conducted as usual. Please mail all documents to their usual location—69W.

Hand deliveries can be made to Room 306B at PATC or Room 1062 at 7 WTC.

Information Services Hotline

Questions regarding the Port Authority's mainframe and OA computer system should be directed to the newly established ISD hotline—(212) 478-9132.

Interim PA Phone Directory

GSD is issuing updates to the interim directory on a regular basis.

Changes and/or new listings should be faxed to (201) 216-2221, Attention: Charlotte Maure.

HRD Functions

Most HRD offices will be temporarily located at the Port Authority Technical Center (PATC) in Jersey City. For answers to **benefits** questions, please call (201) 963-4785. For answers to **salary administration** questions, please call (201) 963-2260. For further information regarding Human Resources Department's services, please call (201) 963-7266.